

MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
THE SOCORRO ELECTRIC COOPERATIVE, INC.

December 19, 2019

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The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc. (SEC), held on Thursday, December 19, 2019, at 310 Abeyta Ave, Socorro, New Mexico.

**CALL TO ORDER**

The meeting was called to order at 1:59 p.m. by Anne Dorough, President.

**ROLL CALL**

Secretary Bustamante called the roll and reported those present and attending as follows:

TRUSTEES PRESENT:      Anne L. Dorough, President  
                                 Representative, District 5

                                 Luis Aguilar, Vice-President  
                                 Representative, District 3

                                 Paul Bustamante, Secretary/Treasurer  
                                 Representative, District 1

                                 James Nelson, Trustee  
                                 Representative, District 2

                                 Leroy Anaya, Trustee  
                                 Representative, District 3

                                 Donald Wolberg, Trustee  
                                 Representative, District 3

                                 Michael Hawkes, Trustee  
                                 Representative, District 4

TRUSTEES ABSENT:      None

ALSO PRESENT:            Joseph Herrera, General Manager  
                                 Donna Wilkins, Administrative Assistant  
                                 Ronnita Montoya, Accounting Supervisor  
                                 David Montoya, Safety Compliance Officer  
                                 Ricky Williams, Line Superintendent  
                                 Marilyn Madrid, Member Services Supervisor  
                                 Jimmy Capps, Director of Communications and Public Affairs

SEC MEMBERS PRESENT: Jimmy Dorough, Theresa Boracci

NON-SEC MEMBER PRESENT: Troy McGee

**QUORUM**

Secretary Bustamante declared a Quorum of Trustees present.

**PLEDGE OF ALLEGIANCE**

President Dorough led everyone in the Pledge of Allegiance.

**CONSIDERATION AND APPROVAL OF AGENDA**

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Trustee Aguilar made a motion to approve the Agenda as distributed; motion seconded by Trustee Wolberg. Motion carried unanimously.

President Dorough approved the Agenda as distributed.

### **CONSIDERATION AND APPROVAL PREVIOUS MINUTES**

#### **November 22, 2019**

Trustee Anaya made a motion to approve the minutes from the November 22, 2019 meeting as presented; motion seconded by Trustee Wolberg. Motion carried unanimously.

President Dorough approved the November 22, 2019 minutes as presented.

#### **November 25, 2019**

Trustee Wolberg made a motion to approve the minutes from the November 25, 2019, Special meeting as presented; motion seconded by Trustee Bustamante. Motion carried unanimously.

President Dorough approved the November 25, 2019 minutes as presented.

### **PUBLIC COMMENTS**

There were no comments brought forth by SEC Members.

### **MANAGER'S REPORT**

Manager Herrera reported on the expenditure check register totaling \$803,854.95 for November 2019 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the Expenditure Report for November 2019.

Manager Herrera reported on the American Express and MasterCard credit card expenditures, with supporting receipts, as made available to the Board of Trustees for November 2019.

President Dorough thanked Manager Herrera for the credit card report for November 2019.

Manager Herrera reported for the Engineering Report, the New Mexico Environment Department had reached out to SEC regarding the petroleum and diesel tanks that were installed in 1953 and 1961 but had been removed. Manager Herrera stated that SEC has been working with Western Consultants, at no cost to SEC, on this matter, and everything looks good. Manager Herrera reported the application had been submitted to the Petroleum Storage Tank Bureau.

President Dorough thanked Manager Herrera for the Engineering Report for November 2019.

Manager Herrera concluded by reporting that the Foundation funds that were provided to the 4-H groups had been distributed to the individuals as SEC has received numerous 4-H thank you cards.

President Dorough thanked Manager Herrera for the Managers Report for November 2019.

### **FINANCIAL REPORT**

Ms. Montoya carefully reviewed in detail the RUS Form 7 Report for November 2019 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Ms. Montoya for the RUS Form 7 Report for November 2019.

### **SAFETY COMPLIANCE REPORT**

#### **SAFETY REPORT**

Mr. Montoya reviewed the November Safety Report and proceeded to answer questions posed by the trustees.

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Trustee Hawkes requested that the number of miles versus the number of accidents be compared to show SEC's driving record.

#### JOB BRIEFING

Mr. Montoya reviewed the November Job Briefing Reports.

President Dorough thanked Mr. Montoya for the Safety Compliance Report for November 2019.

#### OPERATIONS AND MAINTENANCE REPORT

##### CONSTRUCTION/MAINTENANCE REPORT

Mr. Williams reported on November activities as crews completed 23 work orders and closed 69 work orders. Mr. Williams stated that 40 service orders were completed, with 26 of them being for area light issues and three (3) tree trimmings. Mr. Williams stated that crews in November were able to trim or cut down 361 trees and will continue for the remainder of the year. Mr. Williams reported that SEC would be ordering material for the second phase at the Socorro Local Substation, which is scheduled for Spring 2020 and proceeded to answer questions posed by the Trustees.

##### OUTAGE REPORTS

Mr. Williams gave a review of the Cooperative Response Center (CRC) Outage Report for November 2019, stating 64 outage reports had been turned in by SEC crews. Mr. Williams provided information on the outages that occurred over the Thanksgiving holiday and proceeded to answer questions posed by the Trustees.

President Dorough thanked Mr. Williams for the Operations and Maintenance Report for November 2019.

#### MEMBER SERVICES REPORTS

##### ENERGY DELINQUENT REPORT

Ms. Madrid presented the Energy Delinquent Report for November 2019 as well as reviewing the collection account detail, stating that a majority of the delinquencies are from medical certificates totaling \$128,513.59 and \$4,030.88 in broken arrangements. Ms. Madrid explained that another contributing factor to the delinquencies is from the winter moratorium, which equals \$5,473.34.

##### NM PRC MEMBER CONCERNS

Ms. Madrid reported that SEC had no member complaints filed with the NM PRC in November 2019.

President Dorough thanked Ms. Madrid for the Member Services Report for November 2019.

#### COMMUNICATIONS AND PUBLIC AFFAIRS REPORT

Mr. Capps reviewed the November Communications and Public Affairs Report and proceeded to answer questions posed by the Trustees.

President Dorough thanked Mr. Capps for the Communications and Public Affairs Report for November 2019.

#### TRI-STATE REPORT

Trustee Anaya gave the Tri-State Board of Director's activities report for November 2019.

President Dorough thanked Trustee Anaya for the Tri-State Report.

#### NMRECA REPORT

Manager Herrera reported on the NMRECA activities report for November 2019 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the NMRECA Report.

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**MRGEDA REPORT**

Trustee Wolberg reported on the MRGEDA activities for November 2019 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Trustee Wolberg for the MRGEDA Report.

**PRESIDENT’S REPORT**

President Dorough distributed the annual CEO/General Manager Appraisal forms and asked all Trustees to have these completed and to be prepared to discuss at a meeting that will be held in January 2020 with Manager Herrera.

**FINANCE COMMITTEE REPORT**

Trustee Aguilar reported on the Finance Committee Meeting held on November 22, 2019.

President Dorough thanked Trustee Aguilar for the Finance Committee Report.

**OLD BUSINESS**

**Power Transformer Removal**

Manager Herrera reported that at the November 22, 2019 meeting, the Board of Trustees had approved the Solomon Corporation quotation for the power transformer removal from the Socorro Local Substation. Manager Herrera stated when SEC notified Solomon Corporation that they were the successful bidder, SEC was informed that the initially submitted quotation was incorrect and they provided a revised quotation that was now higher. Manager Herrera reached out to the other companies who provided bids to see if the quotes initially provided were still valid. Manager Herrera reported that during this process, SEC received another quote, past the original submittal due date, from Emerald Transformer.

After discussion, Trustee Anaya made a motion to accept the Emerald Transformer quote for the Power Transformer Removal from the Socorro Local Substation; motion seconded by Trustee Hawkes. Motion carried unanimously.

**NEW BUSINESS**

**Fire Suppression Policy**

Manager Herrera reported that the Standing Committee had reviewed the Fire Suppression Plan as it is something that SEC does not have but will need for the upcoming construction work plan. Manager Herrera stated that it was the recommendation of the Standing Committee to make the Fire Suppression Plan into a Board Policy.

After discussion, Trustee Wolberg made a motion to accept the Standing Committees recommendation to make the Fire Suppression Plan into a Board Policy with corrections; motion seconded by Trustee Hawkes. Motion carried unanimously.

**Consideration of Capital Credit Estate Retirements**

Manager Herrera reported that SEC General Counsel Lorna Wiggins Esq. had previously reviewed the Patronage Estate Capital Retirement requests as provided in the Trustee’s BoardPaq. Ms. Wiggins reviewed the retirement documents and stated that they appeared to be in order and were ready for the Board’s consideration:

**ESTATE RETIREMENTS:**

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
Jacinto									
Ulibarri	\$87.06	\$7.73	\$4.70	\$0.69	\$0.00	\$33.28	\$0.00	\$133.46	\$133.46
Estela Ulibarri	\$241.68	\$7.65	\$13.92	\$8.08	\$64.76	\$14.21	(\$43.22)	\$307.08	\$242.32
Jammi									
Kupersmith	\$566.69	\$17.42	\$49.68	\$35.76	\$204.99	\$15.63	\$0.00	\$890.17	\$685.18

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Frank Naranjo, Jr.	\$368.73	\$4.73	\$13.95	\$5.05	\$113.30	\$0.00	\$0.00	\$505.76	\$392.46
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JOINT ACCOUNT ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
Pilar Padilla	\$157.21	\$5.57	\$10.73	\$6.57	\$47.20	\$0.00	(\$85.37)	\$141.91	\$94.71
Daniel J.									
Espinosa, Jr.	\$310.10	\$8.23	\$23.03	\$19.45	\$93.04	\$0.00	\$0.00	\$453.85	\$360.81
Raul T Hita	\$49.17	\$0.00	\$11.41	\$10.42	\$46.44	\$0.00	\$0.00	\$117.44	\$71.00
Neil A Bruton	\$847.07	\$25.45	\$58.47	\$34.79	\$261.23	\$0.00	\$0.00	\$1,227.01	\$965.78

After discussion, Trustee Wolberg made a motion to approve the Retirement of Patronage Capital as presented, absent any Tri-State allocations, to the accounts mentioned above; motion seconded by Trustee Bustamante. Motion carried unanimously.

Consideration of Line Extension Contracts

There were no Line Extension Contracts open for consideration.

Consideration of Trustee Travel

Trustees Anaya and Bustamante requested Board approval to attend the NRECA Annual Meeting in New Orleans, Louisiana, on February 27 – March 4, 2020.

Trustee Aguilar made a motion to approve travel for Trustees Anaya and Bustamante to attend the NRECA Annual Meeting; motion seconded by Trustee Wolberg. Motion carried unanimously.

Trustees Hawkes, Nelson, and Wolberg requested Board approval to attend the NRECA Directors Conference in Kansas City, Missouri, on April 4-7, 2020.

Trustee Anaya made a motion to approve travel for Trustees Hawkes, Nelson, and Wolberg to attend the NRECA Directors Conference; motion seconded by Trustee Bustamante. Motion carried unanimously.

NRECA 2020 Annual Meeting Selection of Voting & Alternate Delegate

Trustee Wolberg nominated Trustee Anaya as the NRECA Annual Meeting Voting Delegate and Trustee Bustamante as Alternate Delegate; motion seconded by Trustee Aguilar. Motion carried unanimously.

Trustee Wolberg nominated Trustee Bustamante as the Federated Rural Electric Insurance Annual Meeting Voting Delegate and Trustee Anaya as Alternate Delegate; motion seconded by Trustee Hawkes. Motion carried unanimously.

Trustee Wolberg nominated Trustee Anaya as the CFC Annual Meeting Voting Delegate and Trustee Bustamante as Alternate Delegate; motion seconded by Trustee Nelson. Motion carried unanimously.

Trustee Wolberg nominated Trustee Bustamante as the NRTC Annual Meeting Voting Delegate and Trustee Anaya as Alternate Delegate; motion seconded by Trustee Hawkes. Motion carried unanimously.

EXECUTIVE SESSION

Trustee Wolberg made a motion to go into Executive Session to discuss potential litigation and employment matters; motion seconded by Trustee Anaya. Motion carried unanimously.

President Dorough called for an Executive Session.

The Board adjourned to Executive Session at 3:42 p.m.

REGULAR SESSION

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Trustee Wolberg made a motion and seconded by Trustee Hawkes to return to Regular Session at 4:01 p.m.

President Dorough stated that there was no action taken during Executive Session.

**CONSIDERATION OF CBA AGREEMENT**

Trustee Wolberg made a motion to accept the Memorandum of Understanding with the International Brotherhood of Electrical Workers, Local 611; motion seconded by Trustee Bustamante. Motion carried unanimously.

**SET DATE/TIME FOR REGULAR MEETING**

After discussion, Trustee Bustamante made a motion to set the date and time of Committee meetings for January 15, 2020, at 2:00 p.m. and the next regularly scheduled Board Meeting for January 29, 2020, at 2:00 p.m.; motion seconded by Trustee Nelson. Motion carried unanimously.

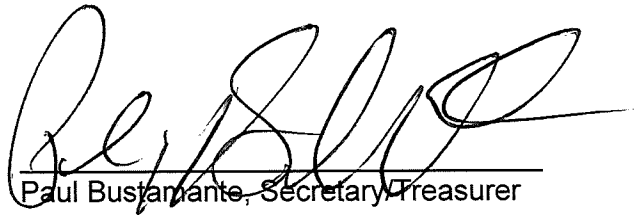
**ADJOURNMENT**

There being no further items open for discussion, Trustee Wolberg moved to adjourn; motion seconded by Trustee Bustamante. Motion carried unanimously.

President Dorough adjourned the meeting at 4:04 p.m.

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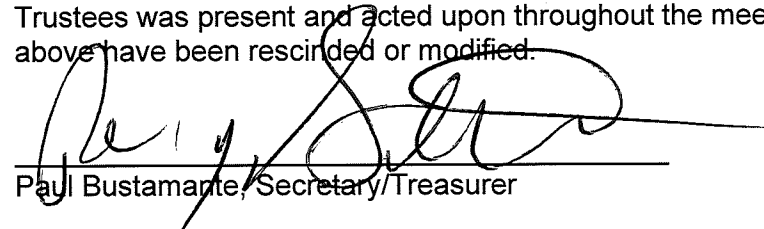
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Paul Bustamante, Secretary/Treasurer

APPROVED:

  
Anne L. Dorrough, President

I, Paul Bustamante, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative" and the above is a true and exact copy of the Minutes of the Regular Meeting held on December 19, 2019. A Quorum of Trustees was present and acted upon throughout the meeting, and none of the Minutes of the above have been rescinded or modified.

  
Paul Bustamante, Secretary/Treasurer