

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
THE SOCORRO ELECTRIC COOPERATIVE, INC.

October 28, 2020

INDEX

The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc. (SEC), held on Wednesday, October 28, 2020, at 310 Abeyta Ave, Socorro, New Mexico.

CALL TO ORDER

The meeting was called to order at 1:59 p.m. by Anne Dorough, President.

ROLL CALL

Secretary Bustamante called the roll and reported those present and attending as follows:

TRUSTEES PRESENT: Anne L. Dorough, President (via teleconference)
 Representative, District 5

 Luis Aguilar, Vice President (via teleconference)
 Representative, District 3

 Paul Bustamante, Secretary/Treasurer (via teleconference)
 Representative, District 1

 James Nelson, Trustee (via teleconference)
 Representative, District 2

 Leroy Anaya, Trustee (via teleconference)
 Representative, District 3

 Donald Wolberg, Trustee (via teleconference)
 Representative, District 3

 Michael Hawkes, Trustee (via teleconference)
 Representative, District 4

TRUSTEES ABSENT: None

ALSO, PRESENT: Joseph Herrera, General Manager
 Donna Wilkins, Administrative Assistant
 Ronnita Montoya, Accounting Supervisor (via teleconference)
 David Montoya, Safety Compliance Officer (via teleconference)
 Steve Dettmer, Line Superintendent (via teleconference)
 Marilyn Madrid, Member Services Supervisor (via teleconference)
 Jimmy Capps, Director of Communications and Public Affairs (via teleconference)

SEC MEMBERS PRESENT: None; due to Governor Lujan-Grisham executive order restricting all groups to no more than five (5) individuals.

QUORUM

Secretary Bustamante declared a Quorum of Trustees present.

PLEDGE OF ALLEGIANCE

Manager Herrera led everyone in the Pledge of Allegiance.

CONSIDERATION AND APPROVAL OF AGENDA

October 28, 2020

Trustee Aguilar made a motion to approve the Agenda as presented; motion seconded by Trustee Wolberg.

President Dorough approved the Agenda as presented.

CONSIDERATION AND APPROVAL PREVIOUS MINUTES

Trustee Wolberg made a motion to approve the minutes from September 23, 2020, as presented; motion seconded by Trustee Bustamante.

President Dorough approved the minutes from September 23, 2020, as presented.

MEMBER COMMENTS

Manager Herrera reported that no Members had called in or were present for Member Comments.

MANAGER'S REPORT

Manager Herrera reported on the expenditure check register totaling \$2,634,152.38 for September 2020 and answered questions posed by the Trustees.

President Dorough thanked Manager Herrera for the Expenditure Report for September 2020.

Manager Herrera reported on the Visa credit card expenditures complete with supporting receipts made available to the Board of Trustees for September 2020.

President Dorough thanked Manager Herrera for the credit card report for September 2020.

Manager Herrera provided the Engineering Report by giving a presentation on a project completed by ACE Drones. Manager Herrera stated that ACE Drones captured pictures of 133 SEC poles from the Tri-State/Socorro Substation going north to the Roadrunner Station and proceed to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the Engineering Report for September 2020.

Manager Herrera provided an update to COVID-19 procedures stating SEC has moved up to the highest level of awareness and reported on the procedures SEC staff and employees are doing and following. Manager Herrera stated that SEC would be closing the lobby doors starting Monday, November 2, 2020, for staff, employees, and members safety. Manager Herrera reported that SEC phones would be answered during regular business hours to provide customer service to our members.

Manager Herrera concluded by reporting that SEC had received patronage capital credit refunds from National Rural Utilities Cooperative Finance Corporation and Western United Electric Supply Corp, as well as a 4-H thank you card. Manager Herrera reported about a break-in that had occurred on October 21, 2020.

President Dorough thanked Manager Herrera for the Manager's Report for September 2020.

FINANCIAL REPORT

Ms. Montoya carefully reviewed in detail the RUS Form 7 Report for September 2020 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Ms. Montoya for the RUS Form 7 Report for September 2020.

SAFETY COMPLIANCE REPORT

SAFETY REPORT

Mr. Montoya reviewed the September Safety Report and proceeded to answer questions posed by the Trustees.

JOB BRIEFING

Mr. Montoya reviewed the September Job Briefing Reports.

October 28, 2020

President Dorough thanked Mr. Montoya for the Safety Compliance Report for September 2020.

OPERATIONS AND MAINTENANCE REPORT

CONSTRUCTION/MAINTENANCE REPORT

Mr. Dettmer reported on September activities crews completed 23 work orders, closed 65 work orders, and completed 51 service orders.

OUTAGE REPORTS

Mr. Dettmer reviewed several major outages that either affected over 100 members or those for which the outage length was lengthy and proceeded to answer questions posed by the Trustees.

President Dorough thanked Mr. Dettmer for the Operations and Maintenance Report for September 2020.

MEMBER SERVICES REPORTS

ENERGY DELINQUENT REPORT

Ms. Madrid presented the Energy Delinquent Report for September 2020.

NM PRC MEMBER CONCERNS

Ms. Madrid reported that SEC had no Member complaints filed with the NM PRC in September 2020.

President Dorough thanked Ms. Madrid for the Member Services Report for September 2020.

COMMUNICATIONS AND PUBLIC AFFAIRS REPORT

Mr. Capps reviewed the September Communications and Public Affairs Report and proceeded to answer questions posed by the Trustees.

President Dorough thanked Mr. Capps for the Communications and Public Affairs Report for September 2020.

TRI-STATE REPORT

Trustee Anaya gave the Tri-State Board of Director's activities report for October 2020.

Manager Herrera reported that FERC must approve all policies of Tri-State. Manager Herrera stated Tri-State had requested support letters from its members to provide supportive comments and intervene in the community solar filing.

After much discussion, Trustee Anaya made a motion for SEC to send a letter of support to Tri-State with an intervention in the case; motion seconded by Trustee Wolberg. Motion carried unanimously.

President Dorough thanked Trustee Anaya for the Tri-State Report.

NMRECA REPORT

Trustee Wolberg gave the NMRECA report for October 2020.

President Dorough thanked Trustee Wolberg for the NMRECA Report.

MRGEDA REPORT

Trustee Wolberg reported on the MRGEDA activities for October 2020.

President Dorough thanked Trustee Wolberg for the MRGEDA Report.

PRESIDENT'S REPORT

October 28, 2020

President Dorough reminded all Trustees to turn in any delinquent Trustee Time Logs to stay up to date. President Dorough also reported that the 2020 Trustee Expense reports for the third quarter had been provided for all Trustees to review.

FINANCE COMMITTEE REPORT

Trustee Aguilar reported on the Finance Committee Meeting held on October 21, 2020, with recommendations to the full Board of Trustees.

President Dorough thanked Trustee Aguilar for the Finance Committee Reports.

STANDING COMMITTEE REPORT

Trustee Anaya reported on the Standing Committee Meeting held on October 18, 2020, with recommendations to the full Board of Trustees.

President Dorough thanked Trustee Anaya for the Standing Committee Report.

OLD BUSINESS

Communication Tower Attachment Agreement

Manager Herrera reported at the September 23, 2020 Board meeting, to postpone the approval of the Communication Tower Attachment Agreement. Manager Herrera stated that corrections were made to the agreement and discussed with Integrated Technologies Group (ITG), who agreed to the corrections.

After discussion, Trustee Wolberg made a motion to approve the Communication Tower Agreement Attachment with ITG as corrected; motion seconded by Trustee Anaya. Motion carried unanimously.

NEW BUSINESS

Basin Electric Annual Meeting Representation

Manager Herrera reported that Basin Electric would be hosting its 2020 Annual Meeting virtually.

Trustee Wolberg volunteered to be the Basin Electric Annual Meeting Representative.

President Dorough, hearing no other nominations, declared Trustee Wolberg as the Basin Electric Annual Meeting Representative.

Consideration of 2021 Budget

Manager Herrera reported that the Finance Committee had reviewed the proposed 2021 Budget and the Committee recommended that the Board approve the 2021 Budget.

Trustee Aguilar made a motion to accept the Finance Committee's recommendation to approve the 2021 Budget as presented; motion seconded by Trustee Nelson. Motion carried unanimously.

Consideration of Renewable Energy Credit Pay Out

Manager Herrera reported a draft termination letter was emailed to all Trustees from General Counsel Lorna Wiggins, which would be used if the Board of Trustees decided to terminate the Renewable Energy Credit agreement.

After discussion, Trustee Wolberg made a motion to terminate the Renewable Energy Credit agreement; motion seconded by Trustee Aguilar. Motion carried unanimously.

Board Policy 115 – Attendance at Regional, National and Statewide Meeting

Manager Herrera reported that the Standing Committee reviewed Board Policy 115 – Attendance at Regional, National and Statewide Meeting, and the Committee recommended

October 28, 2020

that the Board approve Board Policy 115 – Attendance at Regional, National and Statewide Meeting with revisions.

Trustee Nelson made a motion to accept the Standing Committee’s recommendation revisions of Board Policy 115 – Attendance at Regional, National and Statewide Meeting; motion seconded by Trustee Anaya. Motion carried unanimously.

Board Policy 124 – Document Hold Notices and Electronic Discovery

Manager Herrera reported that the Standing Committee reviewed Board Policy 124 – Document Hold Notices and Electronic Discovery, and the Committee recommended that the Board approve Board Policy 124 – Document Hold Notices and Electronic Discovery as reviewed.

Trustee Nelson made a motion to accept the Standing Committee’s recommendation of reviewed Board Policy 124 – Document Hold Notices and Electronic Discovery; motion seconded by Trustee Bustamante. Motion carried unanimously.

Board Policy 127 – Transparency in the Procurement of Goods and Services

Manager Herrera reported that the Standing Committee reviewed Board Policy 127 – Transparency in the Procurement of Goods and Services, and the Committee recommended that the Board approve Board Policy 127 – Transparency in the Procurement of Goods and Services with revisions.

Trustee Aguilar made a motion to accept the Standing Committee’s recommended to Board Policy 127 – Transparency in the Procurement of Goods and Services with revisions; motion seconded by Trustee Nelson. Motion carried unanimously.

Consideration of Capital Credit Estate Retirements

Manager Herrera reported that SEC General Counsel Lorna Wiggins Esq. had previously reviewed the Patronage Estate Capital Retirement requests as provided in the Trustee’s BoardPaq. Ms. Wiggins reviewed the retirement documents and stated that they appeared to be in order and were ready for the Board’s consideration:

ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
EM-Oct-20-A	\$447.98	\$0.00	\$56.25	\$44.24	\$310.86	\$0.00	(\$53.26)	\$806.07	\$495.21

JOINT ACCOUNT ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
JM-Oct-20-A	\$131.73	\$0.00	\$23.48	\$17.52	\$134.90	\$0.00	\$0.00	\$307.63	\$172.73
JM-Oct-20-B	\$659.50	\$15.95	\$55.22	\$40.43	\$241.84	\$0.00	\$0.00	\$1,012.94	\$771.10
JM-Oct-20-C	\$89.57	\$0.00	\$9.78	\$7.59	\$52.51	\$0.00	\$0.00	\$159.45	\$106.94

After discussion, Trustee Anaya made a motion to approve the Retirement of Patronage Capital as presented, absent any Tri-State allocations, to the accounts mentioned above; motion seconded by Trustee Wolberg. Motion carried unanimously.

Consideration of Line Extension Contracts

Manager Herrera reported a line extension contract for Jesse Madigan for \$5,149.06 was being presented to the Board for approval. Manager Herrera recommended that the Board approve the contract for Mr. Madigan.

Trustee Anaya made a motion to approve the contract for Jesse Madigan for \$5,149.06; motion seconded by Trustee Nelson. Motion carried unanimously.

Manager Herrera reported a line extension contract for Joe Lucero for \$5,966.66 was being presented to the Board for approval. Manager Herrera recommended that the Board approve the contract for Mr. Lucero.

REGULAR BOARD MEETING

October 28, 2020

Trustee Wolberg made a motion to approve the contract for Joe Lucero for \$5,966.66; motion seconded by Trustee Aguilar. Motion carried unanimously.

Consideration of Trustee Travel

Trustee Wolberg requested Board approval to attend the NMRECA Director Training scheduled tentatively December 8-9, 2020.

Trustee Nelson made a motion to approve Trustee Wolberg to attend the NMRECA Director Training; motion seconded by Trustee Anaya. Motion carried unanimously.

EXECUTIVE SESSION

Trustee Aguilar made a motion to go into Executive Session to discuss potential litigation and employment matters; motion seconded by Trustee Nelson. Motion carried unanimously.

President Dorough called for an Executive Session.

The Board adjourned to Executive Session at 3:45 p.m.

REGULAR SESSION

Trustee Nelson made a motion and seconded by Trustee Anaya to return to Regular Session at 3:51 p.m. Motion carried unanimously

President Dorough stated that there was no action taken during Executive Session.

SET DATE/TIME FOR REGULAR MEETING

Trustee Wolberg made a motion to set the date and time of Committee meetings for November 18, 2020, and the next regularly scheduled Board Meeting for November 24, 2020, at 2:00 p.m.; motion seconded by Trustee Bustamante. Motion carried unanimously

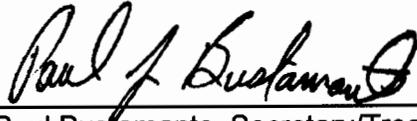
ADJOURNMENT

There being no other items open for discussion, Trustee Hawkes moved to adjourn; motion seconded by Trustee Nelson. Motion carried unanimously.

President Dorough adjourned the meeting at 3:53 p.m.

REGULAR BOARD MEETING

October 28, 2020



Paul Bustamante, Secretary/Treasurer

APPROVED:



Anne Dorough, President

I, Paul Bustamante, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative," and the above is a true and exact copy of the Minutes of the Regular Meeting held on October 28, 2020. A Quorum of Trustees was present and acted upon throughout the meeting, and none of the Minutes of the above have been rescinded or modified.



Paul Bustamante, Secretary/Treasurer