



Subject: <b>APPLICATION FOR SERVICE</b>			Policy No.: 401
Original Issue: 7/21/1981	Last Revision: 7/27/2016	Last Reviewed: 7/27/2016	Page: 1 of 1

BOARD OF TRUSTEES


**POLICY STATEMENT**

Application for service shall be made at the Office of the Cooperative or to a duly authorized agent and such application shall be accompanied by all applicable fees, deposits, and/or special agreements. When accepted by the Cooperative, the application shall become a binding non-transferable agreement between the applicant and the Cooperative.

Application for service must be accompanied by proof of ownership, and or rental property tenant agreement for electric service location.

The Cooperative shall supply service within a reasonable time after the application is approved and after necessary permits have been obtained. If circumstances are such that services will be delayed beyond a reasonable time, the customer shall be so notified.

All Applications will be handled in conformance with NMAC 17.5.410.8.

 _____ President, Board of Trustees	<u>07/27/2016</u> Date
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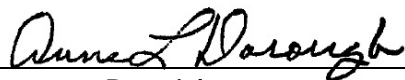
Subject: <b>ESTABLISHMENT OF CREDIT</b>		Policy No.: 402	
Original Issue:	Last Revision: 07/27/2018	Last Reviewed: 07/27/2018	Page: 1 of 1

BOARD OF TRUSTEES

## POLICY STATEMENT

Customers may be required to furnish financial statements, credit references or other evidence of their standing.

When service has been discontinued because of non-payment, a new or additional deposit will be required to re-establish the customer's credit in compliance with NMAC 17.5.410.17.



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President

7/25/2018

\_\_\_\_\_  
Date



Subject: <b>AGREEMENTS AND CONTRACTS</b>		Policy No.: 403	
Original Issue:	Last Revision: 11/30/05	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

All applicants except those served under special contracts will be required to sign the standard "Application for Service Form".

Special written contracts may be required from customers receiving services under any classification when warranted by special conditions.

All contracts between the Cooperative and its customers shall contain the following clause:

"The consumer shall upon signing this instrument become a member of the seller and be bound by such rules and regulations and By-Laws as may from time to time be adopted by the seller.

"Should a consumer require electric service and desire to reject membership in the Cooperative, electric service shall be provided and the consumer shall be bound by all published service regulations and the contract signed with the Cooperative. Such consumer will have no voting or membership rights in the Cooperative."



Subject: <b>DEPOSIT</b>		Policy No.: 404	
Original Issue: 04/22/80	Last Revision: 7/27/2016	Last Reviewed: 7/27/2016	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

The Cooperative reserves the right, before service is established, to require a deposit to secure the customer's account.

### **DEPOSITS (Refundable):**

#### *RESIDENTIAL SERVICE*

- One-Sixth (1/6) of that consumer's estimated annual billings or
- Not more than 150% of that consumer's estimated maximum monthly bill or
- Not less than \$50.00

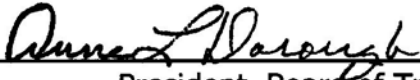
#### *COMMERCIAL SERVICE*

- One-Sixth (1/6) of that consumer's estimated annual billings

The Cooperative shall have Three (3) business days in which to read and remove meters after receiving notice from the customer and to ascertain that the obligations of the customer, including all accounts due the Cooperative by the customer have been paid in full before the Cooperative shall be required to return any deposits.

Deposits may be held for the term of service rendered or may be refunded after the customer's credit has been established to the satisfaction of the Cooperative.

Simple interest dictated by N.M.P.R.C. rules from the date of deposit will be paid.

 _____ President, Board of Trustees	<u>07/27/2016</u> Date
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Subject: <b>RATES AND CHARGES</b>		Policy No.: 405	
Original Issue:	Last Revision: 07/21/81	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

### ***RATE CHARGES***

The rates charged by and paid to the Cooperative for electric service shall be the rates legally in effect and on file with the New Mexico Public Regulation Commission or its successors having jurisdiction. Complete schedules of all rates legally in effect will be kept, at all times, at the Cooperative's office where they will be available for public review.

### ***TEMPORARY SERVICE CHARGE***

When more than a single phase service drop is required to serve a temporary connection, such as a non-payment facility or trailer, a connection charge equal to the labor cost of installing the service plus the cost of retirement plus non-recoverable material loss, shall be paid by the consumer.

### ***COLLECTION CHARGE***

When the customer does not pay for electric service furnished him or her within Twenty (20) days after the mailing of a notice of delinquency, the Cooperative will make a collection charge of twenty-five dollars (\$25.00) in the event it is necessary to make a collection away from the Cooperative's established payment location.

### ***RECONNECT CHARGE (NON-PAYMENT)***

When service has been disconnected for non-payment of charges, a fifty dollar (\$50.00) reconnect charge will be made to cover some of the cost of disconnecting and reconnecting the service plus that of re-establishing records.

### ***RECONNECT CHARGE (SEASONAL SERVICE)***

When service is disconnected to a seasonal customer, a fifteen dollar (\$15.00) reconnect charge will be made to cover some of the cost of disconnecting and reconnecting the service plus that of re-establishing records.



Subject: <b>NOTICE TO CUSTOMERS</b>		Policy No.: 406	
Original Issue:	Last Revision: 11/30/05	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

Notice to customers by the Cooperative regarding service required or necessary in the Cooperative's operation should abide by New Mexico Public Regulation Commission rules and may be given orally by an authorized representative, by telephone or by mail deposited in the United States Post Office. The notice shall be considered given when actually communicated in the case of oral communications and when deposited in the post office when the notice is given by mail.



Subject: <b>RENDERING AND PAYMENT OF BILLS</b>		Policy No.: 407	
Original Issue:	Last Revision: 07/21/81	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

All residential bills for energy and service are due when rendered, and are payable within twenty (20) days from date of bill, at the Cooperative Office or to the authorized agent, and if not so paid, the bill shall be considered in arrears.

All small commercial, irrigation and large commercial bills for energy and service are due when rendered and are payable within ten (10) days from date of bill, at the office of the Cooperative or to an authorized agent and, if not so paid, shall be considered in arrears.

Bills will be rendered to the customer in accordance with the applicable schedule.

The words "month" or "regular billing period" as used herein and in the rate schedule are hereby defined to be the elapsed time between meter readings of approximately 30 days.

In the event an actual reading is not available or meter failure makes it impossible to record the current consumed, the customer will be billed for such period on an estimated consumption based upon his use of current in a similar period of like use.



Subject: <b>COMBINED BILLING</b>		Policy No.: 408	
Original Issue:	Last Revision:	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

**POLICY STATEMENT**

If service is supplied at more than one (1) meter location, separate billing will be made for each location.

More than one premise or business will not be served through one meter except a group of buildings and activities, under one ownership and control at one location.





Subject: <b>DISPUTED BILLS</b>		Policy No.: 409	
Original Issue:	Last Revision: 07/21/81	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

The Cooperative agrees to promptly investigate any questions as to accuracy of metering or bills rendered and if the bill is in error shall promptly submit a corrected bill to the customer.

Errors due to inaccuracy and/or failure to metering equipment shall be adjusted as prescribed in Section 22 of General Order No. 5 and Section 7 of NMAC 17.5.410.8 of the New Mexico Public Regulation Commission and a corrected bill submitted promptly to the member (customer).



Subject: <b>METER TESTS</b>		Policy No.: 410	
Original Issue:	Last Revision: 11/30/05	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

**POLICY STATEMENT**

If the meter has been tested according to NMAC 17.5.410.8 (i.e., within eighteen (18) months) and a member requested another meter test, this member will be charged \$7.50 for this service if the meter is within tolerance. (Tariff Rule 10, Sheet 24)



Subject: <b>DISCONTINUANCE AND DENYING SERVICE</b>		Policy No.: 411	
Original Issue:	Last Revision: 07/21/81	Last Reviewed:	Page: 1 of 2

BOARD OF TRUSTEES

## **POLICY STATEMENT**

Consumers who intend to move from the premises or discontinue the use of electricity or in any way terminate their liability shall give the Cooperative reasonable notice of such intention and the consumer shall be liable for all electricity that may be used upon the premises until such notice is given and the Cooperative has made the final meter reading.

The Cooperative reserves the right to interrupt service for a reasonable period for repairs to its property or equipment.

Service may be refused or discontinued by the Cooperative for any of the reasons listed below:

- Without notice in the event of a condition determined by the Cooperative to be hazardous.
- Without notice in the event of a consumer's use of equipment in such manner as to adversely affect the Cooperative's equipment or the Cooperative's service to others.
- Without notice in the event of consumer's tampering with, damaging or deliberately destroying the equipment furnished and owned by the Cooperative.
- Without notice in the event of unauthorized use.
- For violation of and/or non-compliance with the Cooperative's rules on file with and approved by the New Mexico Public Regulation Commission.
- For failure of the consumer to fulfill his or her contractual obligations for service and/or facilities subject to regulation by the New Mexico Public Regulation Commission.
- For failure of the consumer to permit the Cooperative reasonable access to its equipment.
- For non-payment of bills, in compliance with NMAC 17.5.410.29



Subject: <b>DISCONTINUANCE AND DENYING SERVICE</b>		Policy No.: 411	
Original Issue:	Last Revision: 07/21/81	Last Reviewed:	Page: 2 of 2

- For failure of the consumer to provide the Cooperative with a deposit as required under Policy 404.
- For failure of the consumer to furnish such service equipment, permits, certificates, and/or right-of-way, as shall have been specified by the utility as a condition to obtaining service, or in the event such equipment or permission are withdrawn or terminated.
- For failure to pay for the continuance of service of the same class at a different metering point.

When the Cooperative determines that a customer is by-passing the meter or otherwise interfering with the proper registration of electricity used, the Cooperative may remove the by-pass, and discontinue service until payment is received for equipment damage and electricity used for the period during which the meter was tampered with. The customer may also be required to install an approved type meter installation at his/her expense, which shall be installed outside the building.



Subject: <b>SERVICE TO MOBILE HOMES AND MOBILE HOME (TRAILER) PARKS</b>		Policy No.: 412	
Original Issue:	Last Revision: 07/21/81	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

Mobile homes located on the property of the owner of the mobile home park shall be served as a permanent residence under the provisions of Policy.

Mobile homes located on property belonging to other than the owner and not in a mobile home park shall be considered as a temporary service and shall be served under the provisions of Policy No. 405.

Mobile home parks shall be served at one delivery point for the entire park. When the Cooperative feels that more than one delivery point is necessary, the Cooperative will determine the locations. The mobile home park owner shall be responsible for all wiring, meter points and maintenance beyond the delivery point. A main disconnect switch will be required between the Cooperative's delivery point and the mobile home park's wiring. Billing for each individual space will be under the applicable rate schedule, with the Cooperative metering each individual space.



Subject: <b>RIGHT-OF-WAY</b>		Policy No.: 413	
Original Issue:	Last Revision:	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

Lines shall normally be constructed on private rights-of-way and new customers will furnish such rights-of-way as are required, without charge to the Cooperative, over property owned by the consumer and will assist the Cooperative in obtaining other rights-of-ways necessary to provide service.



Subject: <b>SERVICE CONNECTION RULES AND REGULATIONS</b>			Policy No.: 414
Original Issue:	Last Revision:	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

The Board of Trustees of the Cooperative recognizes its responsibility to protect the public health. It also recognizes its obligation to establish controls governing investment in service facilities and is aware of the requirement to establish service connection standards as a guide for electrical contractors.

Therefore, the Board of Trustees hereby adopts the following Rules and Regulations standard requirements for all service connections.



Subject: <b>SERVICE CONNECTION RULES AND REGULATIONS</b>			Policy No.: 414
Original Issue: 7/21/1981	Last Revision: 7/27/2016	Last Reviewed: 7/27/2016	Page: 1 of 6

## **RULES AND REGULATIONS COVERING ELECTRICAL SERVICE**

### ***SERVICE CONNECTIONS***

- The requirements set forth in this regulation shall apply to all services connected after July 1, 1962.
- Latest revisions of the National Electrical Safety Code (N.E.S.C), National Electrical Code (N.E.C.), and the Electrical Code issued by the Electrical Administrative Board of New Mexico (N.M.E.C.) shall be the minimum requirement for connection. The membership and general public shall be required to adhere to this regulation. The Socorro Electric Cooperative, Inc., shall have sole power to make the final determination as to whether the regulation has been met.
- The Cooperative will install one set of service wires and the necessary metering equipment, both of which shall remain its property. The Cooperative will maintain its meter and service wires up to the point of service on the consumer's structure. It is the consumer's responsibility to install and maintain all other wiring and equipment past the point of service. This provision shall include the terminal support for the Cooperative's service wires. In the case of overhead service, this shall be the point of attachment.
- The consumer will install, own and maintain the service entrance equipment (type and specifications to be approved by the Cooperative), which shall extend from the point of service to the consumer's service entrance switch. This shall include conduit, wires, and meter base, socket or enclosure as required. For all new construction and meter installations, the consumers' service shall leave the meter base, socket or enclosures in one conduit through one set of wires to the main switch or wiring through. In no case shall less than No. 6 B & S gauge copper wire or equivalent, be installed in the service entrance.
- Further Specifications are as follows:
  1. Where the Cooperative's existing service mains are in the alley or along the rear lot lines, the conduit with the service entrance cap shall be located on the rear side of the buildings and at a point, designated by the Cooperative, which is best located to supply the service connection. The point of





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attachment must be located at least 10 feet from any pole line. Where two poles are located in such a manner that either pole can be used, the service cap shall be located so that the pole to the rear of the lot on which the building is located can be used in order to avoid service lines overhanging adjacent properties.

2. When an addition is made to the rear of any building the consumer shall extend the service conduit and provide a point of attachment to the rear of the building. In all cases the consumer or electrical contractor shall consult the Cooperative for the proper location of the point of attachment and meter and for the proper elevation of point of attachment.
3. Where the Cooperative's existing service mains are in the street or in front of a building, the service entrance cap shall be located in front of the building or at the side of the building immediately adjacent to the front face of the building, at a point designated by the Cooperative.
4. Service drops to buildings cannot pass over any roofs unless provision is made by the consumer for the wire to clear all buildings at least eight feet. Service drops will not be run around the corner of any building. The point of attachment shall be placed so that there are no obstructions between it and the Cooperative's pole from which the service will be run. The maximum secondary service wire length of service drop from pole to the attachment on the building should not be over one hundred ten feet (110 ft.).
5. The service entrance cap shall be so located that the distance between it and the service shall be one foot or less. The wire needed to make the connection between the service entrance cap and the service drop shall be furnished by the consumer and for new services shall be left hanging from the cap.
6. Where the service head is pole-mounted, it shall be located in a different quadrant than the service attachment or attachments and shall be within eighteen inches of the top service attachment of the Cooperative.
7. Drip loops shall be formed where the service and entrance conductors join. All connectors in the drip loops shall be taped unless the connector is the type that is insulated and weatherproof. Copper and aluminum conductor is to be placed above the copper.



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8. The service entrance shall be so located that it will not be necessary to install more than one set of attachments on the building being served to support the service wires for each class of service. In all new buildings and the remodeling of old buildings, the consumer shall install eyebolts for attaching the service wires or cables to be used. In the event adequate strength is not provided and the eyebolts pull out when the wires or cables are attached, resulting in damage to the building, the consumer shall reinstall the eyebolts in such a manner as to provide adequate strength, and the Cooperative shall be held blameless for such damage.

The number of eyebolts installed for each type of service shall vary from one to three depending on whether the service cable (one eyebolts), two wires (two eyebolts), or three wires (three eyebolts). The type of service to be provided will be at the discretion of the Cooperative.

9. Conduit risers from meter to service head shall be attached to walls and poles with pipe straps not more than four feet apart. Where more than two straps are required, tow hole straps are required.
10. Meters shall be installed six feet above final grade and shall be located in such a manner as to have ten inches of space on each side at the base to provide working space.
11. Rain-tight switch boxes, breaker boxes, and meter boxes or bases shall be utilized when exposed to weather and shall be in good working order.
12. All service equipment shall be grounded to a pipe or rod electrode (See N.E.C. 230-63 and 250-83).
13. All electric meters used on irrigation wells and pumps shall have their cases permanently connected to the supply system ground. For methods, consult The Socorro Electric Cooperative and Rural Utilities Service Bulletin 161-19.
14. Attachments or provisions for attachments to buildings (houses) shall be sufficiently above the final ground level to allow a minimum of ten feet of clearance in the service conductor and the ground in the final span to the attachment to the house. If "the form of the building will not permit ten feet clearance and where all other clearance requirements are met, the clearance may be reduced to eight feet". (See N.E.S.C. Rule 232, Table 1). Article



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230-24e, N.E.C., states that conductors (and attachments) shall be 36 inches or more from windows, doors, porches, or other similar locations.

15. The conduit from the service head to meter base shall have no junction boxes or connections and the ends of the conduit must be reamed or equipped with insulated bushings.

16. Should it be determined that a service mast is required in order that clearance requirements of this regulation be met, the mast and the associated attachments to the building shall be furnished by the consumer. The Cooperative will furnish and install the proper insulated conduit clevis.

The consumer shall be obligated to furnish and maintain a mast that shall have adequate strength to hold the service conductors at their proper tensions; but in no case will smaller than a two-inch rigid conduit be acceptable. A two-inch rigid conduit will fail when 1,075 lbs., is applied with a 24 inch lever arm. A two and one-half inch rigid conduit will fail when 1,740 lbs., No. 2 aluminum triplex with 6/1 ACSR neutral has a breaking strength of 2,650 lbs. No. 1/0 aluminum triplex with 6/1 ACSR neutral has a breaking strength of 4,070 lbs. Normal unloaded tensions of the triplex are as follows: #4-500 lbs.; #2-800 lbs.; 1/0 2,300 lbs. The Cooperative will not be responsible to the consumer for damages that may occur to his property due to high tensions that may occur on the service conductors.

17. All points of attachments furnished by the consumer shall have adequate height to meet the requirements of this regulation. These same points of attachments shall have adequate strength to maintain the attaching service conductors at their proper sags and tensions. Meter poles, whether of a permanent or temporary nature, will be furnished by the consumer. In order to comply with the new National Electric Safety Code, the Cooperative will require that the attachments of a service to a meter pole be a minimum of eighteen (18) feet above finished grade level. The meter pole shall be at least a 25 foot-class 7 pole and shall be pressure treated and set in the ground a minimum of four feet deep. Minimum diameters for 25-7 poles are:



Subject: <b>SERVICE CONNECTION RULES AND REGULATIONS</b>			Policy No.: 414
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6.8 inches – 6 ft. from butt

4.8 inches – At pole top

If a pole is employed, it shall have a circumference of at least 22 inches at the ground line. For the convenience of consumers or electrical contractors who are unable to obtain proper size meter poles, the Cooperative stocks 25 ft. poles at its pole yards in Socorro, Magdalena and Quemado. These poles can be picked up at the yard at the current cost to the Cooperative. The Cooperative, as stated in Paragraph 18 of Rule 15, reserves the right to refuse service whenever the consumer's installation does not conform to terms or safety conditions as stated in Rule 15. This amendment will become effective on September 1, 1979.

#### ***METER INSTALLATIONS GUIDE/UNDERGROUND SOURCE***

Meter bases installed for power from any underground source, whether on a building or a separate meter pole, will be required to have a minimum size conduit (UGE) of at least 2 ½ " diameter for 200 amp meter bases. This is to facilitate the installation of large size triplex underground services by the Cooperative. Drawing UM8, RUS Form 806, January 1975, Specifications and Drawings for Underground Electric Distribution – Rural Utilities Service.

18. Primary poles shall not be used as load centers or meter poles.
  19. The Cooperative reserves the right to refuse service whenever the consumer's installation does not conform to the terms and conditions contained herein, to the electric inspection department of the municipality where reburied, to the laws of the State of New Mexico, to the rules and regulations of the National Electric Code, or the clearance requirements of the National Electric Safety Code regarding spacing between power conductors and communication conductors.
- view. The Cooperative will, at its expense, connect the consumer's service loop to Cooperative service wires at the point of contact of the Cooperative wires to




Subject: <b>SERVICE CONNECTION RULES AND REGULATIONS</b>			Policy No.: 414
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consumer's building, and install the meter. All other connections and wiring shall be made at the consumer's expense.

- The consumer agrees, in accepting service, that no one except the employees of the Cooperative shall be allowed to make an internal or external adjustment of any meter or any other place of apparatus which is the property of the Cooperative.

### ***CONNECTION TO BE MADE BY COOPERATIVE'S EMPLOYEES***

The Cooperative will install the necessary overhead service wires from the street, alley or road, or from the nearest pole of the Cooperative so that the Cooperative can span its wires directly to the point of connection on the consumer's building to the consumer's wires, and in such a manner that all wiring will be in plain

 _____ President, Board of Trustees	<u>07/27/2016</u> Date
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Subject: <b>CUSTOMER'S EQUIPMENT</b>			Policy No.: 415
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BOARD OF TRUSTEES

### **POLICY STATEMENT**

The customer shall install only such motors, other apparatus or appliances as are suitable for operation with the character of the service supplied by the Cooperative and which are not detrimental to the Cooperative or their consumers on the Cooperative system. Further, the electric power must not be used in such a manner as to cause abnormal voltage fluctuation or disturbance to the Cooperative distribution system. The Cooperative requires the installation of approved starting current load limited devices on single and three phase motors. The Cooperative requires the installation of approved solid state service protection devices to protect for all types of faults including single phase protection of the members' motor equipment.

 _____ President, Board of Trustees	<u>07/27/2016</u> Date
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Subject: <b>SERVICE TO MOTORS</b>			Policy No.: 416
Original Issue: 07/21/1981	Last Revision: 7/27/2016	Last Reviewed: 7/27/2016	Page: 1 of 1


BOARD OF TRUSTEES

### **POLICY STATEMENT**

All motors above 5 horsepower shall be three phase except where single phase service only is available in which case the Cooperative reserves the right to permit single phase motors larger than 5 horsepower.

The Cooperative also reserves the right to require all 5 horsepower motors and smaller to be single phase where it is impracticable or uneconomical to furnish three-phase service.

The Cooperative requires the installation of approved soft starting current load limited devices on single and three phase motors. The Cooperative require the installation of approved solid state service protection devices to protect for all types of faults including single phase protection on all sizes motors.

 _____ President, Board of Trustees	<u>07/27/2016</u> Date
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Subject: <b>INTERRUPTION OF SERVICE</b>		Policy No.: 417	
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BOARD OF TRUSTEES

## **POLICY STATEMENT**

The Cooperative will use reasonable diligence in furnishing a regular and uninterrupted supply of energy, but the Cooperative shall not be liable for damages in case such supply should be interrupted or fail by reason of an act of God, the public enemy, accidents, strikes, legal process, state or municipal interference, breakdown or damage to the distribution lines of the Cooperative, extraordinary repairs, or any other cause beyond the control of the Cooperative.

The Cooperative shall not be liable for damages occasioned by interruption of or reduction in service when such interruption or reductions are necessary to make repairs in Cooperative facilities.





Subject: <b>RESALE OF ELECTRICITY</b>		Policy No.: 418	
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BOARD OF TRUSTEES

**POLICY STATEMENT**

Resale of electric service for the furnishing of electric service to others by a customer will not be permitted.



Subject: <b>RIGHT TO INGRESS AND EGRESS</b>		Policy No.: 419	
Original Issue:	Last Revision:	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

An identified representative of the Cooperative shall have the right of ingress and egress to and from the customer's premises at reasonable hours for the purpose of inspecting, testing, reading, or changing meters, removing its meters, wires, and appliances, obtaining load data and inspecting the customer's apparatus and appliances using electricity from the Cooperative's system.



Subject: <b>DISPOSITION OF ELECTRICITY</b>			Policy No.: 420
Original Issue: 1978	Last Revision: 7/25/2018	Last Reviewed: 7/25/2018	Page 1 of 1

BOARD OF TRUSTEES

## POLICY STATEMENT

All electricity sold or used by the Cooperative shall be metered except for area private lighting, and interstate and street lighting where the load is constant and may be readily computed.



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President

7/25/2018

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Date



Subject: <b>COLLECTION OR DISCONNECT POLICY</b>		Policy No.: 421	
Original Issue:	Last Revision: 11/30/05	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

In recognition of the importance of an effective and impartial "Collection or Disconnect for Non-Payment" procedure and with an awareness of the legal and moral obligations inherent in rendering an essential public service; the Board of Trustees hereby defines procedures to be followed in the collection of delinquent energy accounts.

### ***PROCEDURE***

- Energy accounts are due and payable within 20 days of mailing of the bill.
- Proceedings for discontinuance of service will be initiated as prescribed under N.M.A.C. 17.5.410.29.

Should it be necessary to collect a past due bill, a \$25.00 collection fee will be charged.

Should it be necessary to disconnect for non-payment, a reconnect fee of \$50.00 and the full delinquent amount must be paid before service will be restored. Further, if the past usage history and payment record shows that an additional security deposit is necessary to adequately protect the Cooperative, this too must be paid before electric service is restored.



Subject: <b>DISCONTINUANCE OF SERVICE TO SERIOUSLY ILL PERSONS</b>	Policy No.: 422		
Original Issue:	Last Revision: 11/15/77	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## POLICY STATEMENT

Electric service shall not be discontinued to any residence in which a seriously ill person is residing if:

- The person shown on the Cooperative's records as being responsible for the charges for the electric service does not have the financial resources to the charges, as established pursuant to rules of the New Mexico Public Regulation Commission, or if there are no such rules, by affidavit acceptable to the Cooperative, and
- A certificate is delivered to the Manager or Office Manager of the Cooperative at least two (2) days prior to the date on which service is proposed to be discontinued, certifying that discontinuance of residential electric service might endanger the life of the person identified under the policy as written above, such certificate being signed by a holder of a license to practice;
  - Chiropractic, under the Chiropractic Practice Act;
  - Dentistry, under the Dental Act;
  - Medicine, under Article 5 of Chapter 67, NMSA 1953; or
  - Osteopathy, under Article 8 of Chapter 17, NMSA 1953.

The determination under Paragraph 1 (above) and the certificate under Paragraph 2 (above) are only valid for the billing with respect that they were made and must be updated and timely delivered for any subsequent billing.

The Cooperative shall cause notice of Section 68-6-10, NMSA 1953, and of other matters relating thereto as required by the New Mexico Public Regulation Commission, to be printed in the *enchantment*, published by the New Mexico Electric Cooperative Association, during the months of September through May, commencing in December, 1977.

Nothing herein shall be construed to relieve any consumer of liability for services rendered to affect the Cooperative's remedies at law or in equity, except with regard to discontinuance of service to the extent set forth above.



Subject: <b>ALTERNATIVE ENERGY POLICY</b>			Policy No.: 423
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## BOARD OF TRUSTEES POLICY

### POLICY STATEMENT

The Socorro Electric Cooperative, Inc., can explore the possibility of local development of renewable energy and other related projects that will create a sustainable energy portfolio for the Cooperative and its members; bring opportunities for long term community economic development; and place the Cooperative on a sound energy footing for the future. The renewable energy sources of interest are large scale photovoltaic, multi-unit wind energy and geothermal energy. These are mature or maturing technologies and in use by other cooperatives or commercial enterprises in various parts of New Mexico. In addition, the low price, abundance and easy availability of natural gas make consideration of a combined cycle electrical generation facility worth consideration. Natural gas fueled facilities are also in place in various parts of New Mexico. A variety of funding sources and business models for all these projects are available and will be explored.

- The SEC currently acquires its energy needs from Tri-State G&T. Requirements of regulations (NMPRC Rule 572) will mandate that a certain percentage of energy provision to members, be obtained from renewable energy sources as required by the New Mexico Renewable Portfolio Standard. Renewable energy sources include energy produced by solar voltaic, solar furnace, wind and geothermal modalities. For purposes of this policy, hydroelectric energy is excluded. All of these sources of energy are available in the service area of the SEC.

It shall be the policy of the SEC to:

1. Meet or exceed the renewable energy requirements mandated by regulation, remaining within the contractual obligation the SEC has with Tri-State G&T;
2. Investigate the feasibility of putting in place any or all energy sources, solar voltaic and wind and geothermal, shown to be to the advantage of the SEC and its members.

Renewable energy projects may be developed solely by the SEC and/or by cooperative agreements with private landowners or public entities, and as required in consultation with scientific/technical experts, public agencies and other rural electric cooperatives



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It is understood that any funds advanced by SEC for feasibility studies of renewable energy projects will be re-cooped, if such projects reach fruition.

*Anne L. Darough*

\_\_\_\_\_  
President

6/27/2018

\_\_\_\_\_  
Date



Subject: <b>AID TO CONSTRUCTION LOANS</b>		Policy No.: 424	
Original Issue: 05/21/14	Last Revision:	Last Reviewed:	Page: 1 of 1

BOARD OF TRUSTEES

## **POLICY STATEMENT**

To assist a potential customer to receive electric service that might not otherwise be able to afford aid-to-construction costs as defined by SEC's line extension policy.

### ***PROCEDURE***

- If a person applying for electric service meeting the qualifications, SEC will advance loan funds for them for electric service for up to 80% of the member's aid-to-construction. At no time will any aid-to-construction loan be for more than \$15,000 or less than \$500. The qualifications for a loan are as follows:
  - If a member has been receiving power from SEC for at least twelve months or applying customer can supply a credit report from their previous power supplier and has a clean credit history. (Late no more than two months in the last twelve months for electric service.)
  - Applying customer must grant SEC a mortgage on the property on which power is being built. In addition, customer must pay, in advance, mortgage filing and release fees. If the customer has sufficient capital credit allocations to provide adequate security the requirements for mortgage may be waived.
  - Applying customer must have no bad debts reported in the last three years from a credit reporting agency.
- The terms of the loan will be for up to sixty months equal payments at a 5% rate of interest. No monthly payment will be for less than \$50.
- Any loan in excess of \$5,000 must have board approval. Loans less than \$5,000 can be approved by the General Manager.

### ***RESPONSIBILITY***

Implementation of this policy is the responsibility of the General Manager.





Subject: <b>NET METERING POLICY</b>			Policy No.: 425
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**BOARD OF TRUSTEES**

**POLICY STATEMENT**

To support and encourage the installation of Net-Metered renewable generation projects in SEC's service territory and to promote a non-subsidized renewable Net-Metering program.

**PROCEDURE**

- **COST TO MEMBERS**

Members interconnecting to Socorro Electric Cooperative, Inc. (SEC) Distribution Circuit will pay an application fee of \$50.00 for any system up to 100kw, and \$50.00 plus \$1 per kW for facilities greater than 100 kW.

Members interconnecting to SEC Distribution Circuit will be responsible for one hundred percent (100%) of the cost of any necessary upgrades to SEC Distribution Circuit, transformer if required and the cost of the REC meter. Members interconnecting to SEC Distribution Circuit will be responsible for one hundred percent (100%) of the cost of interconnection energy flow studies not included in the application fee, if required.

- **SYSTEM REQUIREMENTS**

Only renewable systems may be connected to the renewable Net-Meter. All qualifying facility systems must be standalone and must be interconnected at SEC Net-Metering location.

Interconnection of mechanical combustible generators or battery systems will not be allowed to connect behind the Net-Meter.

- **COLLECTION OF ENERGY**

Aggregation of excess Net-Meter energy will not be allowed. Only the Net-Meter location will be credited and, paid for excess energy.

All Net-Meter members will be paid at the SEC Standard Rate, filed with the NM PRC annually, for excess energy received to SEC Distribution Circuit. Those energy credits will be issued each month when the Member's account reaches greater than \$50.00.

Members who opt in to SEC Renewable Energy Credits (REC) program by executing the REC agreement, shall receive payment biannually in the months of February and August.

In order to receive these payments, SEC must have an executed REC contract from the



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Interconnect Member, and then Member is responsible for sending in REC readings to SEC no later than the 7<sup>th</sup> of each month.

All Net-Meter members will be paid SEC NM PRC annual filed avoided cost for excess energy received to SEC Distribution Circuit for all Net-Meter systems. Those energy credits will be issued each month when the Member's account reaches greater than \$50.00.

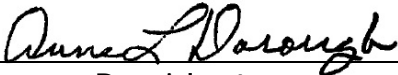
In order to receive these payments, SEC must have an executed REC contract from the Interconnect Member, and then Member is responsible for sending in REC readings to the SEC no later than the 7<sup>th</sup> of each month.

- **MEMBER COMPLIANCE**

Net-Meter renewable interconnect must comply with NM PRC Rules 17.9.568, 569 and 570

Member interconnecting with SEC Distribution Circuit will be responsible for one hundred percent (100%) of the cost of the REC meter; which meters the total energy generated by the member's renewable system.

SEC Net-Meter is the property of the SEC which meters energy delivered to the member and received from the member.

  
\_\_\_\_\_  
President

6/27/2018  
\_\_\_\_\_  
Date